

LWVSFC Proposed Budget: FY 2024/25

REVENUES	Budget 2023-24	YTD - thru March 16	Explanations	Proposed FY 24/25
Membership Dues	\$8,000	\$6,580		\$7,000
Fundraising/Members	\$5,500	\$6,805	Member donations/annual solicitation	\$7,000
Fundraising/Nonmembers	\$9,000	\$7,345	Nonmember Donations, Events	\$8,000
Interest/Dividends	\$40	\$168	CD with Del Norte, Checking with Enterprise	\$1,000
Luncheons/Registration Fees	\$3,000	\$2,154	Event registration fees/members' meals	\$4,000
Grants	\$0	\$0	SFCF, others (See Line 8 Note)	\$5,000
Thornburg Management Fee	\$1,000	\$484	Grant Administration/Accountant Fee	\$500
Other Revenue	\$0	\$0		\$0
Excess Operating Fund Transfer	\$0	\$0		\$3,618
Total Revenue	\$26,540	\$23,536		\$36,118
EXPENSES				
Organizational				
Development/Fundraising	\$500	\$0	Fundraising expenses (+/- 4%)	\$500
PR/Advertising	\$200	\$0	Social media manager	\$4,500
National PMP	\$3,968	\$3,696		\$3,696
State PMP	\$1,612	\$1,502		\$1,502
Insurance	\$1,356	\$1,278	General liability @ \$556@, D&O @ \$792	\$1,356
SOS Filing Fee	\$12	\$10	Annual Corporate Report	\$10
Network/Website	\$530	\$256	Studio X rebuild (?); Annual Hosting (500)	\$2,300
Board/member training	\$300	\$0		\$0
LWVNM Council	\$300	\$0	registration fees, '24 Council	\$300
LWVUS Convention	\$900	\$0	registration fees, '24 Convention	\$900
Accountant	\$1,000	\$484	(see line 25 note below)	\$500
Subtotal Expenses/Organizational	\$10,678	\$7,226		\$15,564
Operating				
Office Rent/Utilities	\$2,800	\$2,435	storage unit and phone	\$2,800
Office Supplies/Software/PO Box	\$1,000	\$606	(see line 28 note below)	\$1,000
Stripe Fees	\$400	\$371	% of online revenue	\$400
Zoom	\$900	\$243	annual subscription	\$500
Subtotal Expenses/Operating	\$5,100	\$3,655		\$4,700
Program				
Membership/Outreach	\$300	\$0		\$0
Action and Advocacy	\$100	\$0		\$0
Voter Services/PR	\$4,100	\$4,033	Election Ads and Voter Guides (line 37 note)	\$10,359
Voter Services/ R/E	\$2,100	\$1,894	Posters, materials, advertisements, printing	\$1,600
Voter Services/ HSCEP	\$100	\$103	Supplies, posters, flyers	\$100
Meeting Supplies/Equipment	\$1,000	\$1,048	room rental, equipment rental, other supplies	\$2,000
Luncheons/Members and Guests	\$3,000	\$2,822		\$4,000
Subtotal Expenses/Program	\$10,700	\$9,900		\$18,059
Total Expenses	\$26,478	\$20,781		\$36,118
Net Surplus (Deficit)	\$62	\$2,755		\$0

Notes on FY24/25 Budget Line Items

Line 8: Grant Proposal to SFCF in process, more planned in 2024/25

Line 11: Use of excess operating funds for expansion of Voter Services outreach for two elections

Line 16: New Budget Item; Social Media Manager contract estimate

Line 21: Studio X website rebuild began in FY23/24, balance in FY24/25; Hosting costs (Weebly 3 mo, Studio X annual)

Line 24: Need for Accountant result of/funded by Thornburg Grant administration.

Line 28: Office Supplies and Software includes basic supplies, printing, stamps, Canva, Adobe PC, Microsoft 365, Quickbooks

Line 37: Voter Services/PR expanded for two elections using excess operating funds